

Subject: Right of Way Use Inquiry

The following information is required in the form of a **formal letter, with an original signature, on your company's letterhead** in order to appropriately address requests by entities desiring to:

1) Make use of public rights of way.

and/or

2) Attach private facilities to public property.

- Requester's name, title, & company name with contact information.
- Name of the Company who will **own** the equipment to be placed in the right of way or attached to City property.
- Who specifically will be served by the equipment?
- Purpose of equipment.
- Nature of equipment (overhead, underground, size, etc.).
- Attach cut sheets depicting size of the equipment.
- Attach a location map of desired location or route.
- Do you have a franchise with the City of Oak Ridge?

Mail the Right of Way Use Inquiry to:
City of Oak Ridge Legal Department
P. O. Box 1
Oak Ridge, TN 37831
Attn: Ken Krushenski

Informal phone calls, emails and faxes will receive no response other than a request to provide the above details.